



Parliament of Sint Maarten

VACANCY

On the basis of article 44 of the Constitution, the Parliament represents the entire people of Sint Maarten. This body is also referred to by the terms 'people's representation' and currently consists of 15 members. The Parliament has two main tasks: to control the government and to act as co-legislator. In order to be able to carry out these tasks, Members of Parliament have various powers at their disposal, such as the right of amendment, the right of initiative, the right to ask questions, the right of interpellation, the budget right, the right of inquiry, etc.

The secretariat is the central service department of the Parliament and is charged with providing organizational, administrative and legal support to the Parliament and its Members in the performance of their duties.

The secretariat is currently looking for a suitable candidate for the position of:

LEGAL ADVISOR

Function content:

- Advises on administrative-legal matters and issues;
- Makes legal expertise available to other departments and services regarding legal aspects of policy advice;
- Advises on relevant legislative changes and case law;
- Prepares notes for other parts of the registry in the field of, for example, government liability and civil liability and other administrative-legal frameworks within which the own organization operates;
- Prepares policy and advisory notes, reports, notes, reports, forecasts, action plans, project proposals, etc.;
- Assesses the content of the policy proposals of third parties from their own discipline;
- Develops tools and procedures for the implementation of the policy and provides information;
- Evaluates bottlenecks in policy implementation, tests the effectiveness of policy measures and draws up proposals for policy adjustments;
- Is (co)responsible for the preparation and aftercare of a number of Committee meetings;
- Assists at the direction of the management in the other activities within the secretariat.

Job requirements:

- A completed academic legal education with an understanding of administrative and constitutional law as well as civil law and its fields of application;
- Insight into the functioning of the public administration, the government organization and the related decision-making circuits and sensitivities on Sint Maarten;
- Skill in coordinating and drafting policy and advisory notes, procedural documents, requests, plans, etc. and estimating the administrative relationships and the administrative/political and technical feasibility of advice or proposals;
- Excellent written and oral expression skills in Dutch and English.

Working conditions:

The salary associated with this position depends on your education and your experience and is between NAfl. 6,934.00 and maximum NAfl. 9,821.00 gross per month for a full working week of 40 hours. The National Ordinance on substantive civil service law and other legal positional regulations for the government employees of Sint Maarten apply.

If you live abroad, the moving and transport costs will be reimbursed in accordance with current policy.

Contact information:

You can send your application letter and curriculum vitae including copies of diplomas obtained to the Secretary General of the Parliament, Mr. G.J. Richardson, LL.M, ML, Wilhelminastraat 1, Sint Maarten or via e-mail: garrick.richardson@sxmparliament.org stating the job vacancy title in the subject before December 30, 2022.

For more information about the position and the organization, please contact Mr. G.J. Richardson, LL.M, ML, Secretary General, at telephone numbers (1-721) 542-0812/542-0635.